RETROFIT ANCILLARY GRANTEE (RANGE) PROGRAM
Frequently Asked Questions

Where can I locate my organization's 4 digit PIN?
Answer: A 4-digit PIN was sent over email If you are having trouble locating it, please email MBI to request that the PIN be re-sent.

What is an UEI number?
Answer: The UEI number is a Unique Entity ID. The UEI number may be requested on the Sam.gov website. To learn more visit https://sam.gov/entity-registration.

Should I provide an EIN and UEI number for the specific property?
Answer: Please provide the EIN and UEI for the applicant, or the potential recipient of funds.

What are the grant award amounts available under this grant program?
Answer: MBI anticipates that applicants will apply for funds in the vicinity of $200.00-$ 500.00 per unit. However, if your organization has a project idea that would exceed that range and aligns with the goals of the RANGE program, MBI will consider larger awards on a case-by-case basis.

Is there a specific timeline by which my project must be completed?
Answer: Yes, all funds must be expended by December 31, 2026. Therefore, we encourage early applications.

Can housing operators apply for more than one eligible activity?
Answer: Yes, Housing operators must submit an individual application, including a unique scope of work and budget, for each development they seek to receive a RANGE award. RANGE includes four eligible activities, and housing operators may apply for up to four uses of funds per development.

Is there a difference in scoring if we are proposing sharing services among QCT and non-QCT properties?
Answer: Applicants may earn an additional 5 points if the development they are requesting funding for is located in a qualified census tract, as defined by the U.S. Department of Housing and Urban Development (HUD).

Is there a match required for the RANGE grant program?
Answer: No match is required for this grant program. Awardees are eligible for monthly reimbursement. MassTech will withhold 10% of the total award for each awarded development until the final deliverable is produced.

What properties are eligible for the RANGE program?
Answer: Any development that was awarded under the Residential Retrofit Program.

When will applicants be notified of the status of their application?
Answer: MBI anticipates providing notice to awardees within 3 – 6 weeks of application closure.

What are the reporting requirements for the RANGE program?
Answer: MBI has posted a description of the reporting requirements on the RANGE program website. Housing operators awarded under the RANGE program are required to submit a midpoint report and a final report to MBI. The reporting requirement is not federal.

If housing operators want to share an eligible grant activity across multiple properties, such as a Resident Coordinator or Digital literacy services, where should applicants indicate this option?
Answer: If an applicant is interested in shared services between the developments, applicants must submit a unique application for each development and provide a detailed explanation of how the services will be split between the developments using the budget template and budget narrative section of the application.

Can I apply for a RANGE grant without a budget?
Answer: MBI requires all applicants to submit a budget narrative and a budget template; applicants should research and prepare both documents before submitting their application. Applicants should conduct their due diligence to inform the budget narrative and proposed costs.

What are the differences between the RANGE program and the Residential Retrofit Program's community benefits?
Answer: This grant program is intended to augment any community benefit services offered by an awarded Service Provider under the Residential Retrofit Program. The key difference between both programs is that RANGE grant awards will be made directly to housing operators, and the Residential Retrofit Program awards funds directly to Service Providers. RANGE grants are intended to directly support broadband adoption and accessibility by providing funds to operators across four eligible activities.

What documentation is needed for capital expenses?
Answer: For capital expenses incurred (equipment, construction services, etc.), the awardee must produce a purchase order detailing costs incurred to receive an initial payment. Awardees must submit subsequent invoices or General Ledger documentation as proof of payment as part of the final deliverable.

What documentation is needed for non-capital expenses?
Answer: For non-capital expenses (services, staff time, etc.), the awardee must provide invoices from contractors or General Ledger documentation as proof of payment to receive reimbursement.

Where should I send my questions about this program or grant opportunity?
Answer: Please email questions to proposals@masstech.org